

# RESIDENCY APPLICATION

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APPLICATION FEE IS NON REFUNDABLE

We are an equal housing opportunity provider. We do not discriminate on the basis of race, color, sex, national origin, religion, handicap, or familial status (having children under age 18).

How did you hear about us? (Circle One) StreetEasy • Naked Apartments • NYBits • Google • Broker: \_\_\_\_\_ • Other: \_\_\_\_\_

COMMUNITY: \_\_\_\_\_ DATE: \_\_\_\_\_

**APPLICANT # 1** \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
First Middle Last Jr. or Sr.

Current Address \_\_\_\_\_ City, State & Zip \_\_\_\_\_

Home Tel # \_\_\_\_\_ Cell # \_\_\_\_\_ Drivers License # \_\_\_\_\_

eMail Address: \_\_\_\_\_ S.S.# \_\_\_\_\_

Present Landlord Name \_\_\_\_\_ Tel. # \_\_\_\_\_ Months at this Address \_\_\_\_\_

Rent \$ \_\_\_\_\_ Reason for move  Involuntary  Voluntary Explain \_\_\_\_\_

Previous Address \_\_\_\_\_ City, State & Zip \_\_\_\_\_

Previous Landlord Name \_\_\_\_\_ Tel. # \_\_\_\_\_ Months at this Address \_\_\_\_\_

Rent \$ \_\_\_\_\_ Reason for move  Involuntary  Voluntary Explain \_\_\_\_\_

Current Employer \_\_\_\_\_ **Gross Monthly Salary \$** \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_

Work Telephone # \_\_\_\_\_ Position \_\_\_\_\_ Start Date \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ If less than one (1) year, please use back of application for previous employer information.

Additional Income & Source \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ Details \_\_\_\_\_

**APPLICANT # 2** \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
First Middle Last Jr. or Sr.

Current Address \_\_\_\_\_ City, State & Zip \_\_\_\_\_

Home Tel # \_\_\_\_\_ Cell # \_\_\_\_\_ Drivers License # \_\_\_\_\_

eMail Address: \_\_\_\_\_ S.S.# \_\_\_\_\_

Present Landlord Name \_\_\_\_\_ Tel. # \_\_\_\_\_ Months at this Address \_\_\_\_\_

Rent \$ \_\_\_\_\_ Reason for move  Involuntary  Voluntary Explain \_\_\_\_\_

Previous Address \_\_\_\_\_ City, State & Zip \_\_\_\_\_

Previous Landlord Name \_\_\_\_\_ Tel. # \_\_\_\_\_ Months at this Address \_\_\_\_\_

Rent \$ \_\_\_\_\_ Reason for move  Involuntary  Voluntary Explain \_\_\_\_\_

Current Employer \_\_\_\_\_ **Gross Monthly Salary \$** \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_

Work Telephone # \_\_\_\_\_ Position \_\_\_\_\_ Start Date \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ If less than one (1) year, please use back of application for previous employer information.

Additional Income & Source \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ Details \_\_\_\_\_

Total # of Persons Occupying this Apartment: \_\_\_\_\_ List all additional occupants below. Include Date Of Birth if under 18.

Name: \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Name: \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name: \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Name: \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Are you completing the application for someone other than yourself?  No  Yes If yes, please explain on the back.

Names of nearest relatives to be notified in case of emergency

1. \_\_\_\_\_ City/State \_\_\_\_\_ How Rel.? \_\_\_\_\_ Tel. # \_\_\_\_\_

2. \_\_\_\_\_ City/State \_\_\_\_\_ How Rel.? \_\_\_\_\_ Tel. # \_\_\_\_\_

Number Autos \_\_\_\_\_ Make & Year \_\_\_\_\_ Plate # \_\_\_\_\_ State \_\_\_\_\_

Make & Year \_\_\_\_\_ Plate # \_\_\_\_\_ State \_\_\_\_\_ Make & Year \_\_\_\_\_ Plate # \_\_\_\_\_ State: \_\_\_\_\_

**FOR USE IN OFFICE ONLY** **FOR USE IN OFFICE ONLY** **FOR USE IN OFFICE ONLY**

**I/WE UNDERSTAND THAT A SECURITY DEPOSIT OF \$ \_\_\_\_\_ IS REQUIRED, PAYABLE IN ADVANCE. THE MONTHLY RENTAL WILL BE \$ \_\_\_\_\_ PAYABLE IN ADVANCE ON THE FIRST DAY OF EACH MONTH. THE PERIOD OF TENANCY WILL BE \_\_\_\_\_ MONTHS COMMENCING \_\_\_\_\_.**

It is understood that above statements are true and that consent is given to the Agent or to Landlord to verify the above facts, and applicant agrees to hold harmless the Landlord from any and all claims as a result of such inquiries. It is also understood and agreed that misrepresentation, falsification or omission of facts called for is just cause for the lessor to void as null any lease pending or in effect and require said lessee to vacate said premises on demand. It is also understood that this application is merely for consideration and is not to be construed as permission to occupy the premises. Applicant agrees in the event an apartment is offered and applicant fails to accept same or enter into a written lease, landlord shall be entitled to deduct from the monies paid \$35.00 as costs of administration and to apply the balance of monies paid toward any loss of rental income.

DATED \_\_\_\_\_ SIGNED \_\_\_\_\_  
Applicant #1 Signature

LEASING AGENT \_\_\_\_\_ SIGNED \_\_\_\_\_  
Applicant #2 Signature

Occupancy Date \_\_\_\_\_ Apt. # \_\_\_\_\_

Application Fee \$ \_\_\_\_\_



TenApp 3.30.11